



**APPLICATION FOR THE SEARCH AND/OR VIEWING OF PLANS OR  
DEVELOPMENT CONSENT**

**PROPERTY DETAILS**

LOT \_\_\_\_\_ DP \_\_\_\_\_

STREET NO. \_\_\_\_\_

STREET NAME \_\_\_\_\_

SUBURB \_\_\_\_\_

PLEASE TICK WHICHEVER IS APPLICABLE

**Residential**

- Detached dwelling/Dual Occupancy
- Townhouses/Villas
- Residential Flat building
- Other

**Commercial**

- Shop
- Offices
- Other

**Industrial**

- Factory
- Other

**OWNERS CONSENT TO SUPPLY INFORMATION**

**NB This section must be completed by the current property owner.  
Alternatively, a covering letter from the owner consent to the supply of  
information will suffice.**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

SIGNED \_\_\_\_\_

PTO

## INTEREST IN PROPERTY

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## CONTACT DETAILS

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

## FEE SCHEDULE

Search of records for approved plans or Consents	\$83.00 per half hour or part thereof (NO GST)
	\$165.00 minimum if search OFF site
Copies of plans & other documentation per A4 sheet or equivalent	\$2.90 per page
Consent Information	\$34.00 per half hour or part thereof <u>PLUS</u> \$2.50 per A4 page (copy) (NO GST)

**NB Search fees are non-refundable**

### NOTES:

**Information obtained in a search does not purport to be and is not to be taken as being a building certificate issued under the appropriate legislation.**

**Documents older than 2000 are stored off site and will incur a minimum fee of \$160.15 as detailed above.**

**Council will make every endeavour to fulfil this request, but no guarantee is offered in regards to availability of such plans or consents more than 10 years old**

**Any copies requested will be A4 copies**

**Large plan printing/copying not available**

**Plans are subject to copyright, owner's consent and legislating restrictions**