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- Application Form



S. 355 PARK COMMITTEE

**SPORTSGROUND
BOOKING FORM**

**Holroyd City Council
16 Memorial Avenue
MERRYLANDS NSW 2160
www.holroyd.nsw.gov.au
Telephone: 9840 9840**

HOLROYD CITY COUNCIL SPORTS FIELD AND FACILITIES HIRING

Updated: Oct 08

<p>SOCCER FIELDS: Alpha Rd Park Council 9840 9840 Bathurst St Park Glenn Walker 9863 7409 <i>Fields 1 & 2</i> Daniel St Park Greg Curry 9757 1887 <i>Fields 1 & 2</i> Freame Park Michael Hill (h) 9636 4478 (w) 9762 7510 Bill Ducksbury 0407 944 941 Girraween Park Gloria Smith 9636 6263 <i>Fields 1, 2 & 3</i> Greystanes Sportsground Michael Samrani (h) 9609 1041 (w) 8753 8032 (m) 0418 479 026 Guildford West Sportsground <i>Fields 1 & 2</i> Jones Park Michael Hill (h) 9636 4478 (w) 9762 7510 <i>Fields 1, 2 & 3</i> King Park Mr Robert Galvin 0413 885 239 Long St Park Council 9840 9840 Merrylands Park Terry Rose (m) 0412 069 355 Fields 2, 3 & 4 Roberta St Park Peter Stretton (w) 9649 1444 Sydney Smith Park Council 9840 9840 Tait St Park, Tom Uren Park & Fairfield Rd Park } Ted Smith 9632 2113 Ted Burge S/ground Denise Brown (h) 9635 6039 <i>Fields 1, 2 + mini field</i></p>	<p>FOOTBALL FIELDS: C V Kelly Park Rodney Scott 9863 4677 Daniel St Park Greg Curry 9757 1887 <i>Field No. 2</i> Darling St Park Barbara Thompson 9631 1629 <i>Rugby League</i> Gipps Rd Park John Perry (w) 9638 2330 (m) 0410 601 866 <i>Aussie Rules</i> Harold Read Park Council 9840 9840 Jones Park Michael Hill 9636 4478 <i>Fields 1 & 2</i> McCredie Park Greg Edwards 9780 1333 <i>Rugby League</i> Merrylands Park Terry Rose 0412 069 355 <i>Fields 1 & 4</i> M J Bennett Reserve Council 9840 9840 Nemesia St Park Mary White 9604 8732 Pendle Hill Park Council 9840 9840 Ringrose Park Trevor Simpson 9635 0687 Roberta St Park Peter Stretton (w) 9649 1444</p>	<p>CRICKET: <i>Synthetic (s), Turf (t), Concrete (c)</i> Bathurst St Park – 1 (s) Glenn Walker 9863 7409 Daniel St Park – 1 (s) Greg Curry 9757 1887 Darling St Park – 1 (c) B Thompson 9631 1629 Girraween Park – 2 (s) Bill Ducksbury (m) 0407 944 941 Greystanes Sports-ground – 1 (s) Kathy Shahmatov 0422 737 498 Guildford West Sports-ground - 1 (s) Michael Samrani (h) 9609 1041 (w) 8753 8032 (m) 0418 479 026 Harold Read Park – 1 (s) Council 9840 9840 Jones Park – 2 (s) Michael Hill (h) 9636 4478 (w) 9762 7510 McCredie Park - 1 (t) Greg Edwards 9780 1333 Merrylands Park Terry Rose 0412 069 355 - 1 (t) & 1 (s) MJ Bennett Res – 1 (c) Council 9840 9840 Nemesia St Park – 1 (c) Mary White 9604 8732 Pendle Hill Park – 1 (s) Council 9840 9840 Ringrose Park & Monty Bennett Oval 1 (t), 1 (s) Mr Simpson 9635 0687 Roberta St Park – 1 (s) Peter Stretton (w) 9636 3699 (h) 9649 1444 Ted Burge – 2 (s) Michael Meehan (h) 9636 1923 Sportsground McCredie Park – 1 (t) Greg Edwards 9773 2333</p>
<p>CYCLE TRACKS: Gipps Rd Park Council 9840 9840 Greystanes Creek Council 9840 9840 Lower Prospect Canal Council 9840 9840 Lytton St Park Council 9840 9840 Merrylands Oval Terry Rose 0412 069 355 Finlayson Creek Council 9840 9840 Prospect Creek Council 9840 9840</p>	<p>BASEBALL: Gipps Road Park Jeremy Smith 0439 870 131 Guildford West Sportsground Spence Schlyder (h) 9836 5728 (m) 0418 233 484 Monty Bennett Oval Trevor Simpson (h) 9635 0687</p>	<p>TENNIS: <i>Synthetic (s), Coloured (c)</i> Bathurst Street Park Paul McNamara 0404 896 778 2 (c) Central Gardens – 2 (s) Liz Reed 9637 9925 Civic Park – 2 (c) Sue Hatton 9896 8616 Fullagar Road - 2 (c) Council 98409840 Greystanes Sports-ground – 1 (s), 2 (c) Gloria Smith 9636 6263 Guildford West Sports-ground – 2(s), 2 (c) Michael Samrani (m) 0418 479 026 (w) 8753 8032 (m) 0418 479 026 Lawson Square – 2 (c) AnneMarie Mildwater 9681 4132 Mays Hill Reserve – 2(s) Jill Howse 9635 8790 Merrylands Park – 4 (s) Council 98409840 Pemulwuy – 2 (c) Council 98409840</p>
<p>BASKETBALL: Freame Park M Hill (h) 9636 4478 (w) 9762 7510 Merrylands Oval Terry Rose 0412 069 355</p>	<p>SOFTBALL: Sydney Smith Park Council 9840 9840 Ted Burge Sportsground Nicki McKendrick (h) 9644 4120</p>	<p>VIGORO: Alpha Road Park – 1(s) Council 9840 9840 Pendle Hill Park – 1(s) Council 9840 9840</p>
<p>ATHLETICS: C V Kelly <i>Senior Athletics</i> George Milosevic 9626 8586 <i>Little Athletics</i> Wayne Thurlow 0417 216 911 Gipps Rd Park Mrs Leanne Moyle 9635 3727 (m)0409 736 095, or Mr Moyle (m)0409 469 669 Holroyd S/ground Greg Cummings (h) 9863 6600 (w) 9684 5022</p>	<p>NETBALL: Bathurst St Park (2) Glenn Walker 9863 7409 Daniel Street Park (1) Greg Curry 9757 1887 Guildford West Sports-ground (2) Michael Samrani (h) 9609 1041 (w) 8753 8032 (m) 0418 479 026 Nemesia St Park (4) Mary White 9604 8732 Ted Burge (3) Sportsground Lisa Mandic (h) 9896 1845 Tom Uren Park (2) Ted Smith 9632 2113</p>	
<p>RIFLE RANGE: Hyland Rd Park Trevor Johnson 0412 269 889</p>	<p>HOCKEY: McCredie Park Greg Edwards 9780 1333</p>	
	<p>CROQUET: Jones Park Fred Oppliger (h) 9622 1341</p>	
	<p>HALL HIRE: Ted Burge Sportsground Rose Borg (m) 0416 010 109</p>	

Subject to the following conditions Holroyd City Council (“the Council”) grants to the Hirer the right to hire and use the Parks and Sporting Fields for the purpose indicated on the date or dates and at the times shown.

1. Application for Hire

Applications for hire must be made to Council or the relevant Park Committee on the Hire of Sporting Fields Form (as amended from time to time).

2. Acceptance

2.1 Council may accept or reject any application for hire and need not give reasons for its rejection.

2.2 A person must not use a Sporting Field unless Council has agreed to hire the Sporting Field to that person.

2.3 No hiring arises unless Council agrees to the hire in writing.

3. Hiring Fees

3.1 The Hirer must pay the Hiring Fee to Council in advance of each use of Sporting Field.

3.2 Council may change the Hiring Fee from time to time and the Hiring Fee will be increased annually by the CPI (All Groups) Sydney.

3.3 Additionally, the Hirer must pay to Council a sum fairly estimated by Council to equate to the Hirer’s electricity usage during the Hiring Period. Such amount is payable in advance but where the hiring is a Seasonal Hiring then Council may agree to periodic payments.

4. Cancellation

4.1 Without assuming any duty of care the Hirer and its members and users, the Council may cancel a hiring if the Council forms the opinion that conditions are such that the use of the Sporting Field by the Hirer would cause damage to the Sporting Field.

4.2 The Hirer may cancel the hire by giving the Council one month’s written notice whereupon the Hiring Fee will be refunded.

4.3 Where a Hirer seeks to cancel the hire without giving the notice required by clause 4.2 Council may, in its discretion agree to refund the whole or part of the Hiring Fee.

5. Insurance

5.1 It is a requirement of the condition of hire that the Hirer has a public liability insurance policy

in force at all time. The Hirer must produce a certificate of currency of insurance showing the Council as an insured party or interested party under the policy. Failure to produce the certificate of currency of insurance will void the agreement for hire.

5.2 The policy must be for at least \$10,000,000 in respect of each insurable event with an excess not to exceed \$1000.00.

The policy shall provide cover to the Hirer for any act or omission or negligence that may cause loss, death, injury or damage to any person, equipment, personal items that can be directly attributed to the use of the grounds by the Hirer.

The Policy will also provide cover for any damage to Council property and assets that is caused as a direct consequence of the use of the grounds by the Hirer.

6. Indemnity

6.1 The Hirer uses the Sporting Field at its own risk and indemnifies the Council from all liability arising out of the Hirer’s use of the Sporting Field.

6.2 The Hirer shall do nothing, which will or is likely to prejudice or render void Council’s insurance policies.

6.3 The Hirer hereby grants the Council an indemnity from and against all claims, demands, remedies, suits, injuries, damage, losses, costs, liabilities, actions, claims for compensations and the like for which the Council may be or may become liable arising out of the use of the sporting field/s by the hirer.

Liability of the Hirer shall be reduced proportionally to the extent that the act, omission or negligence of the Council, its employees or agents may have contributed to the loss, damage, death or injury.

7. No Warranty

7.1 The Hirer acknowledges that it has inspected the Sporting Field and has determined its suitability for the Hirer’s use and accepts the Sporting Field in its present condition and also

on the day of use. The Hirer agrees to inspect the park/sporting fields prior to each day of use and confirm that the grounds are satisfactory and safe for their intended use.

If the grounds are not safe or satisfactory the Hirer is to contact Council within two days and agrees not to use the grounds on that day until the condition of the park/sporting field has been made safe and satisfactory for the intended use and the Hirer is satisfied with the field.

7.2 The Council makes no warrant as to the fitness or continued fitness of the Sporting Field for the Hirers' use.

8. Reporting

8.1 Should there be an accident or injury arising through the hirer's use, the hirer must inform Council within seven (7) days of the incident.

8.2 The Hirer must notify Council in writing immediately upon becoming aware of any broken facilities or dangerous conditions of the Sporting Field.

9. Keys

Where the Hirer is given keys to the Sporting Field then copies must not be made of them. The keys remain the property of the Council and are returnable on demand. A fee is payable in respect of any lost keys.

12. Restricted articles

Confetti, chewing gum, fireworks.

13. All exists are to be clear and useable without hindrance.

14. Can I smoke or consume or sell alcohol in a community facility?

Smoking is not permitted in any community centre/hall.

No alcohol must be brought on or consumed on the Sporting Field unless the written consent of both Council and the officer in charge of the local Police is first obtained.

15. Parking

No vehicles are permitted on the Sporting Field except on such areas as have been set aside by Council as a road or parking area.

16. Sub-hiring

If the Council agrees to hire the Sporting Field to the Hirer then the hiring is personal and cannot be transferred or sub-hired.

17. Use

The use stated by the Hirer in its application cannot be changed.

18. Damage

The Hirer is liable for all damage caused by it or its members or users of the Sporting Field and Council may recover from the Hirer as a liquidated debt all monies incurred by Council in rectifying any such damage.

20. Termination

20.1 Where the Hirer has breached these Terms or any Direction and not rectified that breach within such time Council directs (and if no time is stipulated, then within 7 days) then Council can terminate the Hire.

20.2 Where the breach relates to failure to pay any monies or a failure to insurer or provide evidence of insurance then Council may terminate the Hire immediately.

21. Directions

21.1 Council may issue Directions to the Hirer concerning the use of Sporting Field and the Hirer must comply with such Directions as they were party of these Terms.

22. Responsibility for Members and Users

The Hirer is responsible for the acts and omissions of Members and Users as if they were the acts of the Hirer.

23. Observance of Laws

The hirer must strictly observe all laws, rules, regulations and ordinances. It is the hirer's responsibility to ascertain which laws, rules, regulations or ordinances may be applicable to the function.

Child Protection

Individuals, groups and organisations which hire or lease Council premises or facilities for activities which involve children under 18 years are reminded of the requirements of the Child Protection (Prohibited Employment) Act 1998 and the Commission for Children and Young People Act 1998.

All employers (which includes employers of volunteers and others) must comply with the

mandatory guidelines available from the Commission for Children and Young People and which are also available on their website www.kids.nsw.gov.au. These guidelines contain forms including declarations and consents which must be made by prospective employees.

24. Use for sale of goods or advertising.

The Park/Sporting Field may not be used for the sale of products for profit or for advertising purposes, unless prior written approval has been sought.

25. Right to refuse application for hire.

Council reserves the right to refuse an application for hire of a park/sporting field or to cancel any reservation already made and to refund the fees and charges paid and Council

shall not be liable in any way for any loss or damage or otherwise in consequence of the exercise of this right.

26. No responsibility for loss of damage

The Council shall not be responsible for any loss of or damage to any property whatsoever belonging to the hirer or any person attending the function.

27. Disputes

Any disputes arising between the hirer and any employee of Council shall be referred to the Public Officer whose decision shall be final.

✂.....

Please sign and forward to the Park Committee

Individuals, groups and organisations which hire or lease Council premises or facilities for activities which involve children under 18 years are reminded of the requirements of the Child Protection (Prohibited Employment) Act 1998 and the Commission for Children and Young People Act 1998.

All employers (which includes employers of volunteers and others) must comply with the mandatory guidelines available from the Commission for Children and Young People and which are also available on their website www.kids.nsw.gov.au. These guidelines contain forms including declarations and consents which must be made by prospective employees.

I acknowledge that I have read and understood this form and **Council's Rules and Conditions Applying to use of Parks and Reserves**, a copy of which has been supplied to me and agree to be bound by them.

I further acknowledge that in accordance with the **Rules and Conditions Applying to the use of Parks and Reserves** that if the fees are not paid IN FULL one month prior to the holding of the function, the booking will lapse and the deposit will be forfeited.

Signature: Date:

Hirer's Full Legal Name: _____

Address of Hirer: _____

Name of Signatory: _____

Address of Signatory: _____

Phone Number: _____

Capacity/Position of Signatory: _____

Signature: _____

Date: _____

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Hirer

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Address

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Date/s of booking

<i>Time/s of bookings</i>	<i>From:</i>	<i>To:</i>
	<i>From:</i>	<i>To:</i>
	<i>From:</i>	<i>To:</i>

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Type of Use

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Are to be occupied

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Buildings required

<i>Floodlight required:</i>	<i>From:</i>	<i>To:</i>
	<i>From:</i>	<i>To:</i>
	<i>From:</i>	<i>To:</i>



Public Liability Insurance Details

Certificate of Currency verified and copy obtained: YES / NO

SIGNED BY: _____

ORGANISATION: _____

HOLROYD CITY COUNCIL – PRIVACY STATEMENT

Holroyd City Council will only record your name and address to assist in the processing of this application. It will only be used for the purpose for which you have provided it and will not be added to a mailing list.

Council will not use your personal information for any other purpose and it will not be disclosed for any other purpose.

OFFICE USE ONLY

RISK MANAGEMENT CHECK LIST

- Application Form signed: YES / NO
- Copy of public liability insurance supplied: YES / NO
- Copy of public liability insurance forwarded to Council: YES / NO
- Conditions of Hire signed: YES / NO
- Copy of Rules and Conditions given to Hirer YES / NO
- Key Register Form completed YES / NO

Other user advised:

Additional rubbish receptacles arranged:

Caretakers remarks:

Grounds were left in a SATISFACTORY / UNSATISFACTORY condition.

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